

Delegated Decisions by Cabinet Member for Schools Improvement

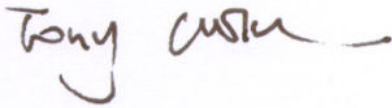
***Wednesday, 7 April 2010 at 12.00 pm
County Hall***

Items for Decision

The items for decision under individual Cabinet Members' delegated powers are listed overleaf, with indicative timings, and the related reports are attached. Decisions taken will become effective at the end of the working day on 15 April 2010 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

These proceedings are open to the public



Tony Cloke
Assistant Head of Legal & Democratic Services

March 2010

Contact Officer: **Deborah Miller**
Tel: (01865) 815384; E-Mail: deborah.miller@oxfordshire.gov.uk

Note: Date of next meeting: 4 May 2010

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

Items for Decision

1. Declarations of Interest

2. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am on the working day before the meeting, ask a question on any matter in respect of the Cabinet Member's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

3. Petitions and Public Address

4. Wood Farm Primary School

Forward Plan Ref: 2009/193

Contact: Barbara Chillman, Principal Officer, School Organisation & Planning Tel: (01865 8106459)

12.00 pm

Report by the Director for Children, Young People & Families (**CMDSI4**)

The Cabinet Member for Schools Improvement is RECOMMENDED to either:

(a) reject the proposals;

(b) approve the proposals;

(c) approve the proposals with a modification (e.g. the proposal implementation date); or

(d) approve the proposals subject to them meeting a specific condition.

5. Uffington CE Primary School

Forward Plan Ref: 2010/022

Contact: Michele Jenkins, Service Manager, Senior Early Years Advisory Teacher

Tel: (01865 428096)

12.10 pm

Report by the Director for Children, Young People & Families (**CMDSI5**)

The Cabinet Member for Schools Improvement is RECOMMENDED to agree to the publication of statutory notices to take this proposal forward to the next formal phase.

6. Dr South's CE(A) Primary School

Forward Plan Ref: 2010/022

Contact: Michele Jenkins, Service Manager, Senior Early Years Advisory Teacher

Tel: (01865 428096)

12.20 pm

Report by the Director for Children, Young People & Families (**CMDSI6**)

The Cabinet Member for Schools Improvement is RECOMMENDED to agree to the publication of statutory notices to take this proposal forward to the next formal phase.

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Division(s): Barton & Churchill

CABINET MEMBER FOR SCHOOLS IMPROVEMENT 7 April 2010

PROPOSED EXPANSION OF WOOD FARM SCHOOL, OXFORD

Report by Children, Young People & Families

Introduction

1. At the meeting on 1 December 2009 the Cabinet Member for Schools Improvement agreed to the publication of formal proposals to expand Wood Farm School from 1.5-form entry to 2-form entry. The report outlining the basis for this decision is attached at Annex 1.
2. The statutory notice (attached at Annex 2) was published by the Authority in the Oxford Mail on 19 January 2010 and expired following 4 weeks of formal consultation on 16 February 2010. In accordance with legislation the notice was also posted at the school gate and local library. A copy of the proposal (attached at Annex 3) and the notices were sent to the governing body and the Secretary of State and additionally made available on the Oxfordshire County Council website.
3. The decision-making power in terms of determining the notice lies with the Cabinet or can be delegated to the Cabinet Member for Schools Improvement. This follows decisions taken by the Cabinet in July 2007 under new legislation encompassed in the Education & Inspections Act 2006 (EIA 2006) whereby School Organisation Committees were abolished and arrangements became the responsibility of the relevant local authority. In meeting as 'decision-maker' the Cabinet or Cabinet Member must have regard to government guidance and statutory timescales otherwise a decision can be referred to the independent Schools' Adjudicator for reconsideration. Also at its meeting in July 2007 the Cabinet confirmed that in considering notices as 'Decision-maker' it was necessary for the Chairman of the Council to determine that the decision could not be subject to 'call-in' as this would, in most cases, mean that the Cabinet's role would be negated by referral to the Schools' Adjudicator. The Cabinet decision must be made within 2 months of the close of the notice period.
4. As no representations in relation to the proposal have been received the decision is referred to the Cabinet Member for Schools Improvement. The proposed implementation date for the proposal is 1 September 2012.

The Proposal

5. The proposal is to increase the admission number from 40 to 60 children, on a permanent basis from September 2012. This will eventually increase the

school's total roll from 252 children in Years 1-6 (September 2009 pupil census) to a maximum of 360.

6. To accommodate this growth in pupil numbers, Wood Farm School will be rebuilt with 12 classrooms for Key Stage 1 and 2 pupils, as well as Foundation Stage rooms and more places at the Slade Nursery School.

Representations

7. No representations have been received in relation to this notice during the statutory consultation process.

Making a Decision

8. In terms of reaching a decision all proposals should be considered on their merits but the following factors should be borne in mind but are not considered to be exhaustive. The Cabinet Member for Schools Improvement must be satisfied that the statutory consultation has been carried out prior to the publication of the notice. Details of the consultation should be included in the proposals. The Decision Maker must be satisfied that the consultation meets statutory requirements. If some parties submit objections on the basis that consultation was not adequate, the Decision Maker may wish to take legal advice on the points raised. If the requirements have not been met, the Decision Maker may judge the proposals to be invalid and should consider whether they can make a decision on the proposals. Alternatively the Decision Maker may take into account the sufficiency and quality of the consultation as part of their overall judgement of the proposals as a whole.
9. **The effect on standards, school improvement and diversity.** The government aims to create a dynamic system shaped by parents that delivers excellence and equality, closing weak schools, encouraging new providers and popular schools to expand. Decision Makers should be satisfied that the proposals will contribute to raising local standards of provision and improved attainment and consider the impact on choice and diversity. They should pay particular attention to the effect on groups that tend to under-perform including children from certain ethnic minorities and deprived backgrounds. The decision-maker should consider how the proposals will help deliver the 'Every Child Matters' principles.
10. **School characteristics.** The decision-maker should consider whether there are any sex, race or disability discrimination issues that arise and whether there is supporting evidence to support the extension and take into account the existence of capacity elsewhere. The decision-maker needs to consider the accessibility of the provision for disadvantaged groups as the provision should not unduly extend journey times or cost.
11. **Funding and land.** The decision-maker should be satisfied that any capital required to implement the proposals will be available.

Financial and Staff Implications

12. The financial implications of this report are linked to the capital works that will be carried out should the proposal be approved. A detailed project approval for this work was approved by Cabinet on 16 March 2010, showing a total estimated cost of the project, inclusive of professional fees and client contingency of £11,750,000.
13. The project is included in the forward capital plan. A variety of funding sources including DCSF Primary Capital programme, Sure Start Children's Centre and Extended School Funding have been combined to make the best use of the available resources.

RECOMMENDATIONS

14. **The Cabinet Member for Schools Improvement is RECOMMENDED to either:**
 - (a) **reject the proposals;**
 - (b) **approve the proposals;**
 - (c) **approve the proposals with a modification (e.g. the proposal implementation date); or**
 - (d) **approve the proposals subject to them meeting a specific condition.**

MEERA SPILLET
Director for Children, Young People & Families

Background papers: Initial consultation document

Annexes: Annex 1: Cabinet Member report 1 December 2009
Annex 2: Statutory notice
Annex 3: Statutory proposal

Contact Officer: Barbara Chillman, Principal Officer School Organisation,
Commissioning, Performance and Quality Assurance,
01865 816459

April 2010

Division(s): Barton & Churchill

**CABINET MEMBER FOR SCHOOLS IMPROVEMENT
1 DECEMBER 2009**

**PROPOSAL TO EXPAND WOOD FARM PRIMARY SCHOOL,
OXFORD**

Report by Children, Young People & Families

Introduction

1. Wood Farm Primary School has a published admission number of 40 children. Due to rising numbers across Oxford City, 45 places were allocated to the school for September 2009. Primary Care Trust records and the annual census of local children in early years settings show that the demand for primary school places in Oxford is rising, and schools in this area will not have enough room in future years.
2. A report (Annex 1) submitted to Cabinet on 20th May 2008 identified Wood Farm Primary School/Slade Nursery School as one of the first two schools in Oxfordshire to be rebuilt as part of the government-funded Primary Capital Programme. A revised version of the Primary Capital Programme Strategy for Change, including Wood Farm Primary School as a priority investment project, was approved by the Cabinet Member for Schools Improvement on 10th June 2008 (Annexes 2-4). The cost of rebuilding Wood Farm Primary School has been included in subsequent copies of the CYP&F forward capital plan.
3. The new proposal is to use this opportunity to also expand the school to help meet the growing demand for school places in Oxford.

The Proposal

4. The proposal is to increase the admission number from 40 to 60 children, on a permanent basis from September 2010. This will eventually increase the school's total roll from its current 252 children in Years 1-6 (September 2009 pupil census) to a maximum of 360.
5. To accommodate this growth in pupil numbers, Wood Farm School will be rebuilt with 12 classrooms for Key Stage 1 and 2 pupils, as well as Foundation Stage rooms and more places at the Slade Nursery School.

Representations

6. During the informal consultation phase (10 September 2009 – 22 October 2009) a meeting was held at the school for parents to discuss the plans with the headteacher and County Council officers.
7. A consultation document (Annex 5) was sent to parents of children at Wood Farm Primary School, as well as to local councillors, other primary schools and early years providers in the Wood Farm area; it was also available on the OCC website. Six responses were received, none of which objected to the proposal. The only concerns expressed were for the school to be supported through this period of major change, and for adequate parking to be provided.
8. As no objections in relation to the proposal have been received, the decision on whether to publish a formal statutory proposal is referred to the Cabinet Member for Schools Improvement rather than the Cabinet.

Making a Decision

9. As this is a proposal to increase the size of the school by more than 25%, it is subject to statutory procedures, as established by The Education and Inspections Act 2006 (EIA 2006) and The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended by The School Organisation and Governance (Amendments)(England) Regulations 2007 which came into force on 21 January 2008).
10. A decision is now required as to whether to publish formal proposals for this expansion. If approved, a statutory notice would be published, followed by a formal consultation period of four weeks. The decision-making power in terms of determining the notice will lie with the Cabinet, and a report will be put to the Cabinet Member for Schools Improvement if no representations are received, or to Cabinet if representations are received, for a final decision in due course.
11. The Cabinet must be satisfied that the statutory consultation has been carried out prior to the publication of the notice.

Financial and Staff Implications

12. The August 2009 forward capital plan, as approved by Cabinet on 20th October 2009 (Annex 6) shows an allocation of £11,500,000 to rebuild Wood Farm Primary School.

RECOMMENDATIONS

13. **The Cabinet Member for Schools Improvement is RECOMMENDED to approve the publication of a statutory notice for the expansion of Wood Farm Primary School, Oxford.**

JIM CROOK

Interim Director for Children, Young People & Families

Background papers: Annex 1 - Report to Cabinet, May 2008; Annex 2 – Report to Cabinet Member for Schools Improvement, June 2008; Annex 3 - Investment priorities approved by Cabinet Member for Schools Improvement June 2008; Annex 4 - Statement of Decision by Cabinet Member for Schools Improvement, June 2008; Annex 5 - consultation document; Annex 6: Capital programme August 2009

Contact Officer: Barbara Chillman, Principal Officer School Organisation, Commissioning, Performance and Quality Assurance, 01865 816459

November 2009



PUBLIC NOTICE

Proposed Enlargement of Wood Farm Primary School, Oxford

**Please note this is an amendment to the Statutory Notice published
13th January 2010**

Notice is given in accordance with section 19(1) of the Education and Inspections Act 2006 that Oxfordshire County Council intends to make a prescribed alteration to Wood Farm (Community) Primary School, Titup Hall Drive, Headington, Oxford OX3 8QQ from 01 September 2012.

Wood Farm Primary School's published admission number was increased from 40 to 45 for September 2009, due to rising numbers across Oxford City. Primary Care Trust records and the annual census of local children in early years settings show that the demand for primary school places in Oxford is expected to continue to rise, and schools in this area will not have enough room in future years. The Local Authority therefore proposes to increase the admission number at the school from 45 to 60 on a permanent basis from September 2012. Wood Farm Primary School has already been identified for rebuilding through the Primary Capital Programme. This proposal is to rebuild it at a larger size than the current school, with 12 classrooms for Key Stage 1 and 2 pupils, as well as Foundation Stage rooms and more places at the co-located Slade Nursery School.

The current capacity of the school is 315 (including the reception classes) and the proposed capacity will be 420 (including the reception classes). The current number of pupils registered at the school is 294 (including the reception classes). The current admission number for the school is 45 and the proposed admission number will be 60.

This Notice is an extract from the complete proposal. Copies of the complete proposal can be obtained from: Barbara Chillman, Principal Officer School Organisation, Oxfordshire County Council, County Hall, New Road, Oxford OX1 1ND Tel: 01865 816453 / Email: propertyassets@oxfordshire.gov.uk The complete proposal is also available at www.oxfordshire.gov.uk/consultation

Within four weeks from the date of publication of these proposals, any person may object to or make comments on the proposal online at www.oxfordshire.gov.uk/consultation, by emailing wood_farm_expansion2010@myconsultations.oxfordshire.gov.uk, or by writing to Barbara Chillman, Principal Officer School Organisation, Oxfordshire County Council, County Hall, New Road, Oxford OX1 1ND.

Signed: Jim Crook, Interim Director for Children, Young People & Families

Publication Date: Tuesday 19th January

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PROPOSALS FOR PRESCRIBED ALTERATIONS OTHER THAN FOUNDATION PROPOSALS: Information to be included in a complete proposal

Extract of Part 1 of Schedule 3 and Part 1 of Schedule 5 to The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended):

In respect of a Governing Body Proposal: School and governing body's details

1. The name, address and category of the school for which the governing body are publishing the proposals.

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In respect of an LEA Proposal: School and local education authority details

1. The name, address and category of the school .

<p>Wood Farm (Community) Primary School, Titup Hall Drive, Headington, Oxford OX3 8QQ Oxfordshire County Council, County Hall, New Road, Oxford, OX1 1ND</p>
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Implementation and any proposed stages for implementation

2. The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

<p>The admission number will be increased from 45 to 60 on a permanent basis from September 2012. As a result, the size of the school will increase from 270 pupils in Years 1-6 to 360 (from 315 to 420 pupils including the reception classes).</p>

<p>Wood Farm Primary School is already identified for rebuilding under the Primary Capital Programme by 2013. This increase in the admission number will be accommodated by rebuilding the school on a larger scale than originally planned.</p>
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Objections and comments

3. A statement explaining the procedure for making representations, including —

- (a) the date prescribed in accordance with paragraph 29 of Schedule 3 (GB proposals)/Schedule 5 (LA proposals) of The School Organisation (Prescribed

Alterations to Maintained Schools) (England) Regulations 2007 (as amended), by which objections or comments should be sent to the local education authority; and

(b) the address of the authority to which objections or comments should be sent.

Any objections or comments should be submitted in writing by 16th February 2010 to:

Barbara Chillman, Principal Officer School Organisation, Oxfordshire County Council, County Hall, New Road, Oxford OX1 1ND

Tel: 01865 816453 / Email: propertyassets@oxfordshire.gov.uk

Alteration description

4. A description of the proposed alteration and in the case of special school proposals, a description of the current special needs provision.

Wood Farm Primary School's published admission number was increased from 40 to 45 for September 2009, due to rising numbers across Oxford City. Primary Care Trust records and the annual census of local children in early years settings show that the demand for primary school places in Oxford is expected to continue to rise, and schools in this area will not have enough room in future years.

The Local Authority therefore proposes to increase the admission number at the school from 45 to 60 on a permanent basis from September 2012, thus increasing the total size of the school from 270 pupils in Years 1-6 to 360 (from 315 to 420 pupils including the reception classes).

To accommodate this growth in pupil numbers, Wood Farm School will be rebuilt by 2013 with 12 classrooms for Key Stage 1 and 2 pupils, as well as Foundation Stage rooms and more places at the co-located Slade Nursery School.

School capacity

5.—(1) Where the alteration is an alteration falling within any of paragraphs 1 to 4, 8, 9 and 12-14 of Schedule 2 (GB proposals)/paragraphs 1-4, 7, 8, 18, 19 and 21 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), the proposals must also include —

(a) details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

The current net capacity of the school (including the reception classes) is 315. This will increase to 420.

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- (b) details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

Currently 45 children are admitted to the reception age group; for the current Years 1-6 the admission number the comparable admission number was 40. It is proposed to increase this to 60 pupils for the Reception class from September 2012.

- (c) where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

Not applicable.

- (d) where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

The current indicated admission number is 45. At the pupil census of September 2009 pupil numbers in each year group were:

Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
42	45	44	42	44	41	36

(2) Where the alteration is an alteration falling within any of paragraphs 1, 2, 9, 12 and 13 of Schedule 2 (GB proposals) /paragraphs 1, 2, 8, 18 and 19 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), a statement of the number of pupils at the school at the time of the publication of the proposals.

At the pupil census of September 2009 there were 252 pupils in Years 1-6 (with another 42 in the Foundation Stage).

Implementation

6. Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

Not applicable

Additional Site

7.—(1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

No new site will be required.

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

Not applicable

Changes in boarding arrangements

8.—(1) Where the proposals are for the introduction or removal of boarding provision, or the alteration of existing boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

- (a) the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

Not applicable

- (b) the arrangements for safeguarding the welfare of children at the school;

Not applicable

- (c) the current number of pupils for whom boarding provision can be made and a description of the boarding provision; and

Not applicable

- (d) except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

Not applicable

(2) Where the proposals are for the removal of boarding provisions or an alteration to reduce boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

- (a) the number of pupils for whom boarding provision will be removed if the proposals are approved; and

Not applicable

- (b) a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

Not applicable

Transfer to new site

9. Where the proposals are to transfer a school to a new site the following information—

- (a) the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

Not applicable

- (b) the distance between the proposed and current site;

Not applicable

- (c) the reason for the choice of proposed site;

Not applicable

- (d) the accessibility of the proposed site or sites;

Not applicable

- (e) the proposed arrangements for transport of pupils to the school on its new site; and

Not applicable

- (f) a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in the school area will be discouraged.

Not applicable

Objectives

10. The objectives of the proposals.

Oxford city has seen a sustained increase in demand for primary school places over the last two years, and this is expected to continue. Other neighbouring schools are either already full or have insufficient space to take these pupils. The rebuilding of Wood Farm Primary School under the Primary Capital Programme provides an opportunity to increase primary school provision in the city.

Consultation

11. Evidence of the consultation before the proposals were published including—
- a list of persons who were consulted;
 - minutes of all public consultation meetings;
 - the views of the persons consulted;
 - a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and
 - copies of all consultation documents and a statement on how these documents were made available.

- (a) A consultation document was sent to:
- parents of children at Wood Farm Primary School;
 - staff and governors at Wood Farm Primary School;
 - county and district councillors for Churchill and neighbouring wards;
 - other primary schools in the area: Windmill Primary School; Our Lady's Catholic Primary School; Bayards Hill Primary School; St Christopher's Primary School; St Francis CE Primary School; St Andrew's CE Primary School; Sandhills Community Primary School;
 - early years providers in the area: Kiddies Korner; Headington Quarry Foundation Stage school; Rye St Antony School; Stepping Stones Nursery; Cherry Tree; Kids Unlimited; Oxford Brookes University Nursery.
 - secondary schools in the area: The Cherwell School; Cheney School; Oxford School; St Gregory the Great Catholic School; Oxford Academy

- (b) An informal public consultation meeting was held at the school for parents to discuss their concerns with the headteacher, school governors and County Council officers.
- (c) Six responses to the consultation document were received, none of which objected to the proposal. The only concerns expressed were for the school to be supported through this period of change, and for adequate parking to be provided.
- (d) All applicable statutory requirements in relation to the proposals to consult were complied with.
- (e) The full consultation document is attached to this proposal as appendix 1. It was distributed by the school to parents of its current children, and posted to the other stakeholders listed above. It was also available on the OCC website and at the meetings held at the school and with local residents.

Project costs

12. A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

The county council's forward capital plan has allocated £11,500,000 to rebuild Wood Farm Primary School, the Slade Nursery, and other on-site community facilities. Of this, an estimated £500,000 is a result of the increase in the admission number covered by this proposal.

Section 106 developer contributions of £215,000 are held against this cost, and the balance will be met from the Primary Capital Programme.

13. A copy of confirmation from the Secretary of State, local education authority and the Learning and Skills Council for England (as the case may be) that funds will be made available (including costs to cover any necessary site purchase).

The costs of rebuilding Wood Farm Primary School at a larger size have been included in the forward capital programme for the period 2009/10 – 2012/13, and were confirmed by Cabinet on 20th October 2009.

Age range

14. Where the proposals relate to a change in age range, the current age range for the school.

Not applicable

Early years provision

15. Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5—

- (a) details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

Not applicable

- (b) how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;

Not applicable

- (c) evidence of parental demand for additional provision of early years provision;

Not applicable

- (d) assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school; and

Not applicable

- (e) reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

Not applicable

Changes to sixth form provision

16. (a) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—

- (i) improve the educational or training achievements;
- (ii) increase participation in education or training; and
- (iii) expand the range of educational or training opportunities for 16-19 year olds in the area;

Not applicable

(b) A statement as to how the new places will fit within the 16-19 organisation in an area;

Not applicable

(c) Evidence —

(i) of the local collaboration in drawing up the proposals; and

(ii) that the proposals are likely to lead to higher standards and better progression at the school;

Not applicable

(d) The proposed number of sixth form places to be provided.

Not applicable

17. Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.

Not applicable

Special educational needs

18. Where the proposals are to establish or change provision for special educational needs—

(a) a description of the proposed types of learning difficulties in respect of which education will be provided and, where provision for special educational needs already exists, the current type of provision;

Not applicable

(b) any additional specialist features will be provided;

Not applicable

(c) the proposed numbers of pupils for which the provision is to be made;

Not applicable

(d) details of how the provision will be funded;

Not applicable

(e) a statement as to whether the education will be provided for children with special educational needs who are not registered pupils at the school to which the proposals relate;

Not applicable

(f) a statement as to whether the expenses of the provision will be met from the school's delegated budget;

Not applicable

(g) the location of the provision if it is not to be established on the existing site of the school;

Not applicable

(h) where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority believes that the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children; and

Not applicable

(i) the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

Not applicable

19. Where the proposals are to discontinue provision for special educational needs—

(a) details of alternative provision for pupils for whom the provision is currently made;

Not applicable

(b) details of the number of pupils for whom provision is made that is recognised by the local education authority as reserved for children with special educational needs during each of the 4 school years preceding the current school year;

Not applicable

- (c) details of provision made outside the area of the local education authority for pupils whose needs will not be able to be met in the area of the authority as a result of the discontinuance of the provision; and

Not applicable

- (d) a statement as to how the proposer believes that the proposals are likely to lead to improvement in the standard, quality and range of the educational provision for such children.

Not applicable

20. Where the proposals will lead to alternative provision for children with special educational needs, as a result of the establishment, alteration or discontinuance of existing provision, the specific educational benefits that will flow from the proposals in terms of—

- (a) improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the local education authority's Accessibility Strategy;
- (b) improved access to specialist staff, both educational and other professionals, including any external support and outreach services;
- (c) improved access to suitable accommodation; and
- (d) improved supply of suitable places.

Not applicable

Sex of pupils

21. Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single sex-education in the area;

Not applicable

- (b) evidence of local demand for single-sex education; and

Not applicable

- (c) details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

Not applicable

22. Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area; and

Not applicable

- (b) evidence of local demand for single-sex education.

Not applicable

Extended services

23. If the proposed alterations affect the provision of the school's extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

Not applicable

Need or demand for additional places

24. If the proposals involve adding places—

- (a) a statement and supporting evidence of the need or demand for the particular places in the area;

Oxford city is experiencing a rapid growth in pupil numbers. In 2007/08 105 additional places had to be created in City schools to cope with demand; in 2008/09 over 200 additional places have had to be created. Primary Care Trust records and the annual census of local children in early years settings show that the demand for places in the city will continue to grow – an additional 10% increase in primary school demand is forecast by September 2011. Currently, only 5% of city primary school spaces are unfilled, compared to the authority's target for urban areas of 8%, indicating constraints to local schools' ability to respond to changes in local population.

- (b) where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

Not applicable

- (c) where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

Not applicable

25. If the proposals involve removing places—

- (a) a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

Not applicable

- (b) a statement on the local capacity to accommodate displaced pupils.

Not applicable

Expansion of successful and popular schools

25A. (1) Proposals must include a statement of whether the proposer considers that the presumption for the expansion of successful and popular schools should apply, and where the governing body consider the presumption applies, evidence to support this.

(2) Sub-paragraph (1) applies to expansion proposals in respect of primary and secondary schools, (except for grammar schools), i.e. falling within:

(a) (for proposals published by the governing body) paragraph 1 of Part 1 to Schedule 2 or paragraph 12 of Part 2 to Schedule 2;

(b) (for proposals published by the LA) paragraph 1 of Part 1 to Schedule 4 or 18 of Part 4 to Schedule 4

of the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended).

The presumption for the expansion of successful and popular schools does not in this case apply.

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Division(s): Shrivenham

CABINET MEMBER FOR SCHOOLS IMPROVEMENT 7 APRIL 2010

APPLICATION TO OPEN A NEW FOUNDATION STAGE UNIT

Report by Director for Children, Young People & Families

Introduction

1. Uffington CE Primary School has completed the first section of the scheme for applying to open a Foundation Stage Unit (new nursery class). In order to proceed to the second stage the application requires the approval of the Cabinet Member for Schools Improvement.

Background

2. The proposal is to open a Foundation Stage Unit for a total of 30 3, 4 and 5 year old children, some of whom will attend part time. There is currently a pre school on site in the school but they support this application to transfer all administration and governance to the School. The aim is that simplified procedures and management will lead to better resourcing, less duplication and most importantly will raise the quality of teaching and learning for these youngest children.

Financial Report

3. The finance officer has assessed the financial position with the school and governors. It shows it to be in balance this year and the income generated by the younger pupils will cover the cost of extra staffing. The sustainability of the proposal assumes there will be 15 part time 3 and 4 year olds as planned.
Premises Report
4. The School raised £130000 for the purpose built accommodation in 2005. The premises report confirms that the new purpose built unit provides first class accommodation. There is sufficient space and toilets in the building for the planned number of children, the environment is secure and has access to good outdoor provision and resources. There is access and provision for disabled children. A kitchenette and small office are included in the new building.

Quality Report

5. This report has considered the new environment which already offers high quality provision. Well qualified staff work well as a team and are reflective and keen to develop further. They offer an appropriate curriculum which gives children rich learning opportunities. The Head teacher is committed to improving opportunities for the youngest children and supports the staff well.

Responses from Informal Consultation

6. All the required consultations have been carried out and all the responses received are positive and encouraging.

RECOMMENDATION

7. **The Cabinet Member for Schools Improvement is RECOMMENDED to agree to the publication of statutory notices to take this proposal forward to the next formal phase.**

MEERA SPILLETT

Director for Children, Young People & Families

Background papers: Proposal form from school, reports from finance and premises officers and the advisory teacher for the area. These are available from the Contact Officer – or from Janine Foulkes-Williams, Business Support officer 01865 815181
Janine.foulkes-williams@oxfordshire.gov.uk

Contact Officer: Maggie Smith Strategic Lead Early Years, Early Years and Family Support Tel: 01865 815697
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March 2010

Division(s): Otmoor and Kirtlington

CABINET MEMBER FOR SCHOOLS IMPROVEMENT 7 APRIL 2010

APPLICATION TO OPEN A NEW FOUNDATION STAGE UNIT

Report by Director for Children, Young People & Families

Introduction

1. Dr South's CE (VA) Primary School has completed the first section of the scheme for applying to open a Foundation Stage Unit (new nursery class). In order to proceed to the second stage the application requires the approval of the Cabinet Member for Schools Improvement.

Background

2. The proposal is to open a Foundation Stage Unit for a total of 37 3, 4 and 5 year old children, some of whom will attend part time. There is currently a pre school on site in the school but they support this application to transfer all administration and governance to the School. The aim is that simplified procedures and management will lead to better resourcing, less duplication and most importantly will raise the quality of teaching and learning for these youngest children.

Financial Report

3. The finance officer has assessed the financial position with the school and governors. It shows it to be in balance for all three years with a healthy balance by the third year. This indicates the sustainability of the proposal assuming there will be 22 part time 3 and 4 year olds as planned.

Premises Report

4. The premises report confirms that the new purpose built unit provides first class accommodation. There is sufficient space and toilets in the new building for the planned number of children, the environment is secure and it has access to good outdoor provision and resources. There is access and provision for disabled children.

Quality Report

5. This report has considered the new environment which it states has the potential to offer high quality provision. Well qualified staff work well as a team and are reflective and keen to develop further. They offer an appropriate curriculum which gives children rich learning opportunities. The Head teacher is committed to improving opportunities for the youngest children and supports the staff well.

Responses from Informal Consultation

6. All the required consultations have been carried out and the responses received are mostly positive and encouraging.

RECOMMENDATION

7. **The Cabinet Member for Schools Improvement is RECOMMENDED to agree to the publication of statutory notices to take this proposal forward to the next formal phase.**

MEERA SPILLETT

Director for Children, Young People & Families

Background papers: Proposal form from school, reports from finance and premises officers and the advisory teacher for the area. These are available from the Contact Officer – or from Janine Foulkes-Williams, Business Support officer 01865 815181
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March 2010